



IGF

INTERGOVERNMENTAL FORUM
on Mining, Minerals, Metals and
Sustainable Development

1400-220 Laurier Avenue W.
Ottawa, Ontario
K1P 5Z9 Canada

IGFMining.org

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2016 IGF Annual General Meeting Welcome Kit

Dear Participants,

This welcome kit has been prepared to provide you with some orientation and logistical information for your visit to Geneva and the United Nations premises. We hope that it will be useful and assist you during your stay.

Arrival at the airport

The Geneva International Airport is located near the city center. For participants staying in the center of Geneva it is recommended that you take the train to Gare Cornavin (Geneva's main train station). As a passenger arriving on an international flight, you may qualify for a free train ticket (80 minutes for public transport in Zone 10) inside the baggage claim area. Please note that if you leave the baggage claim area before obtaining your free ticket, you cannot return – so please remember to get this before going through customs. A photo of the ticket machine is below for your reference.



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All trains departing from Geneva International Airport pass through Geneva central station – Cornavin. Therefore, you can take the next available train. The travel time via train from the airport to Cornavin is approximately 7 minutes.

If you would prefer to take public transport directly from the airport to the UN premises, we recommend you board the No. 5 bus toward “Thônex-Vallard” and disembark at the “Nations” stop. The journey takes approximately 10 minutes.

Taxis are also available at the arrivals level of the airport.

Where does the meeting take place?

The meeting will take place at the premises of the United Nations of Geneva, also known as the Palais des Nations. The Palais des Nations is located near the center of Geneva. The exact address and area map are below:



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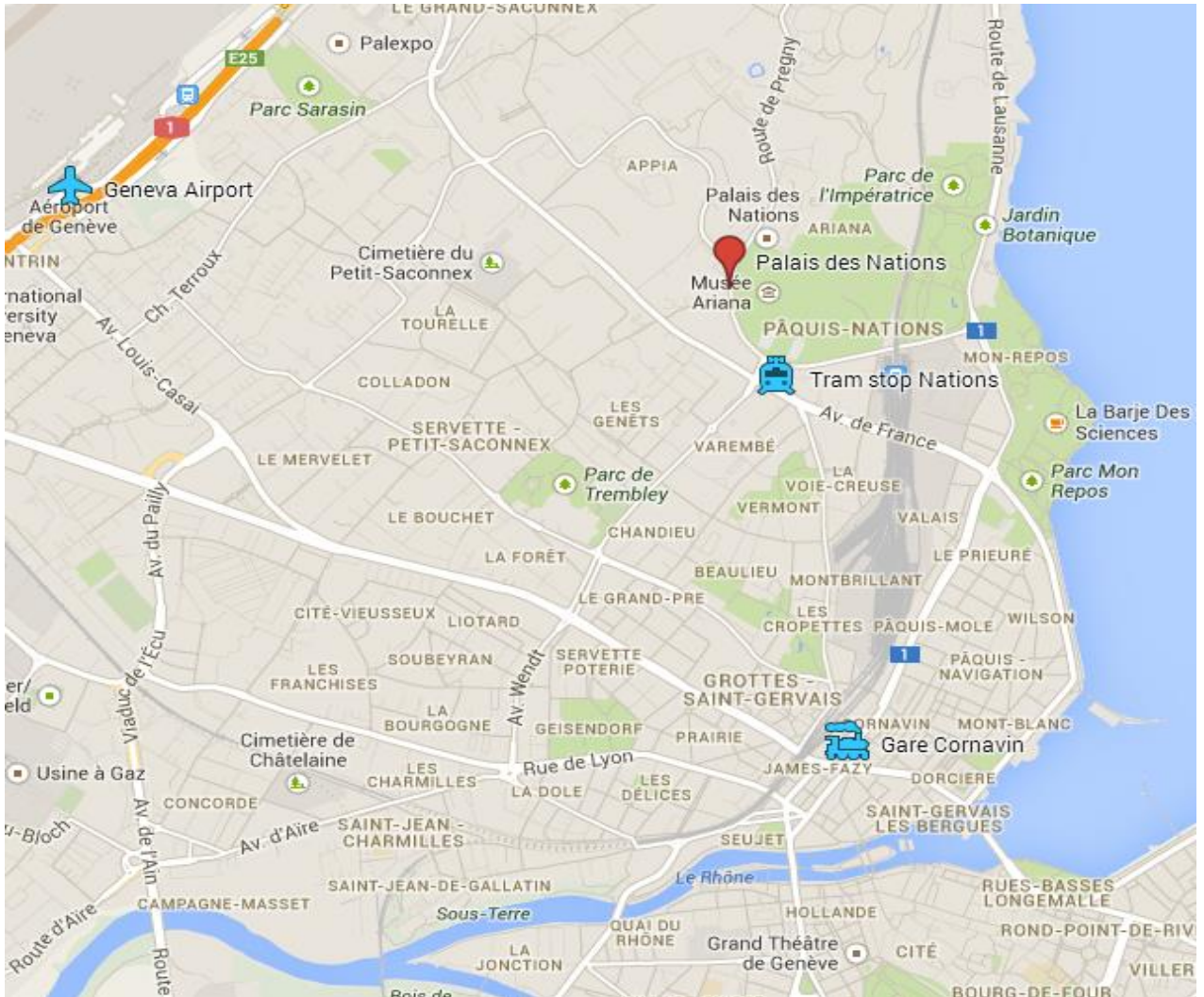
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Palais des Nations, Avenue de la Paix 14, 1211 Genève 10

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How to get to the Palais des Nations

The Palais des Nations is well connected to an efficient and reliable public transport system – buses, trams, and taxis are readily available. Kindly note that you must enter the Palais des Nations through the UN Pregny Gate.

- From the main bus/rail station – Gare Cornavin – you may take the tram number 15 toward “Nations” and get off at the terminus by the Place des Nations, where you can see the Broken Chair. You will need to walk 5-10 minutes up Avenue de la Paix to reach the Pregny Gate.
- Alternatively, you can take the No. 8 bus and get off at the stop “Appia”. The Pregny Gate is across the road from the bus stop.
- From the airport, take the bus number 5 toward Thônex-Vallard and get off at “Nations” stop. The journey is about 10 minutes. You will need to walk 5-10 minutes up Avenue de la Paix to reach the Pregny Gate.

For more information on public transport within Geneva, please visit:

<http://www.tpg.ch/fr/web/guest>



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UN Security Measures

In order to attend the meetings, you will need to enter the Palais des Nations via the Pregny Gate. The Pregny Gate is located along Route de Pregny on the North side of the Palais des Nations.

Please note that you are required to bring a passport or national identity card which must be presented to Security at the Pregny Gate. Due to the existing security measures in force, participants are strongly advised to arrive early, as some delays can be expected.

The Security Service is open daily from 8 a.m. to 5 p.m. (non-stop).

Persons with disabilities

To facilitate access to the premises for persons with disabilities, priority access is automatically provided upon arrival at the Pregny Gate. After passing through the priority lane, Security Officers will issue a special badge for persons with disabilities that allows them to open the door that is accessible through the elevator on the side of the gate. Security will also provide a map of the Palais, which clearly indicates accessible doors, elevators and restrooms.



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IGF Annual General Meeting – Room XXVI, 1st Floor E Building

The IGF Annual General Meeting will be taking place in Room XXVI of the E building. Once you have passed through security, follow the pathway to the left towards the E building. The E Building is the large grey building – see photo below. Enter through the main door (door 40) – note: you will now be on the 2nd floor – and take the stairs/elevator down to the first floor. Room XXVI will be indicated with IGF posters.





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Navigating the Palais

Food and beverages

There are several choices for food and beverages in the UN. The two closest are:

- The **UN Pasta Corner**: The Bar Serpent offers you coffee, pastries, sandwiches and salads. In the corner of the Bar Serpent you will find the Pasta Bar serving a wide range of pasta dishes. Both are conveniently located next to the conference room on the first floor.



- The UN Cafétéria is open to participants as well as UN Staff. You will find a full range of meals and drinks. It is located on the ground floor, in the A building. The “Cafétéria” signs will guide you from the Meeting Room XXV.





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- The **Bar Serpent** offers you coffees, pastries, sandwiches and salads. It is conveniently located next to the conference room.
- **UN Delegates Restaurant** – 8th floor A Building. A la carte menus are available. It is necessary to make an advance reservation. – telephone: +41 22 917 3588

Currency change and ATM

An UBS bank is available to change money (Euros, Swiss Francs, and Dollars) from 8.30 am to 12.30 pm and 1.30 pm to 5.00 pm, on the 2nd floor of the E Building. From the meeting room take the stairs/elevators and follow the signs for “Bank”.

Wi-Fi

The Palais des Nations is a Wi-Fi zone and Wi-Fi is available in most areas of the premises, allowing you to access free internet. There will also be free internet access provided in the Meeting Room.

Cybercafé

A free access cybercafé is available close to the Serpent Bar. It will give you the opportunity to use the available computers to access the Internet and use the most common software.

Shopping and souvenirs

Several shops sell UN branded souvenirs, postcards, and books. You can find the main shop, in the main lobby – 2nd floor of the E building- near the main entrance.

Other facilities

There are other facilities such as a post office, a newsagent, SAFI, available in the Palais des Nations. Please refer to the above map to locate them.



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Medical Service

The UNOG Medical Service is located in the basement of Building S, near door S2, and is open from 8am to 5pm.

Lost and Found

The UNOG Lost and Found office collects all items that are handed in. For inquiries, please call +41 (0)22 917 1948.

Taxis

You may contact the following companies should you need to book a taxi:

- Taxi-company 1: + 41 (0) 22 33 141 33
- Taxi company 2: + 41 (0) 22 731 41 41

Please note that taxis are not permitted inside the UN premises. They will drop off/pick up at the Pregny gate only.

Palais des Nations Map



ACCESS FOR PERSONS WITH DISABILITIES



The 3rd floor and the ground floor allow you to cross the entire length of the Palais des Nations.

CARPARKS

Priority parking for persons with disabilities is available at the following accessible doors:

A13 | A18 | B20 | C6 | D9 | E40

ACCESSIBLE DOORS

C6 | D9 | A18 | B20 | E40

ACCESSIBLE ELEVATORS

S2 | A12 | A13 | A15 | A16 | C5 | C7 | A29 | E46

ACCESSIBLE TOILETS

Door A13 | Ground floor near the Cafeteria
Door A13 | 3rd floor
Door C6 | 1st, 2nd, 3rd, 4th floor
Door E40 | 1st, 3rd, 6th floor

CONFERENCE ROOMS

BUILDING A	FLOOR	DOOR
ROOM III	1	C6
ROOM V	1	C6
ROOM VII	3	A13
ROOM VIII	3	A13
ROOM IX	3	A13
ROOM X	3	A15
ROOM XI	3	A15
ROOM XII	3	A15
ROOM XIV	1	A18
ROOM XV	2	A11
ROOM XVI	5	A13 15
ASSEMBLY HALL	3	A13 15

BUILDING B	FLOOR	DOOR
LIBRARY	1	B20
CYBERSPACE	1	B20
LEAGUE OF NATIONS MUSEUM	1	B20
ARCHIVES READING ROOM	3	B20

BUILDING C	FLOOR	DOOR
ROOM I	1	C6
ROOM II	1	C6
ROOM IV	3	C6
COUNCIL CHAMBER	1	C6

BUILDING E	FLOOR	DOOR
ROOM XVII	1	E40
ROOM XVIII	1	E40
ROOM XIX	3	E40
ROOM XX	3	E40
ROOM XXI	1	E40
ROOM XXII	1	E40
ROOM XXIII	1	E40
ROOM XXIV	1	E40
ROOM XXV	1	E40
ROOM XXVI	1	E40
ROOM XXVII	1	E40

BUILDING S	FLOOR	DOOR
ROOM S1	0	S2
ROOM S2	3	S2
ROOM S3	3	S2
ROOM S4	3	S2
ROOM S5	4	S2

SERVICES

	FLOOR	DOOR
1 SAFI SHOP	-1	S1
2 MEDICAL SERVICE	-1	S2
COUNCIL CHAMBER LOBBY		
BANK		
TRAVEL AGENCY		
POST OFFICE	0	C6 23
SOUVENIRS		
UN STAMPS		
CULTURAL KIOSK		
3 PRESS BAR	0	C6 23

	FLOOR	DOOR
5 DELEGATES LOUNGE	3	A13
6 CAFEETERIA	0	A13 15
7 DELEGATES RESTAURANT	8	A13 15
8 GUIDED TOURS	2	E39
9 NEWSPAPER KIOSK	2	E40
10 SERPENT BAR	1	E40
11 BAR / SNACK PALETTE	2	E40
12	6	E40