



# INTERGOVERNMENTAL FORUM ON MINING, MINERALS, METALS AND SUSTAINABLE DEVELOPMENT

## Welcome Kit

Dear Participants,

This welcome kit has been prepared to provide you with some orientation and logistical information for your visit to Geneva and the United Nations premises. We hope that it will be useful and assist you during your stay.

## Arrival at the airport

The Geneva International Airport is located near the city center. For participants staying in the center of Geneva it is recommended taking the train to Gare Cornavin (Geneva's main train station). As a passenger arriving on an international flight, you may qualify for a free train ticket (80 minutes for public transport in Zone 10) inside the baggage claim area. Note, that if you leave the baggage claim area before obtaining your free ticket, you cannot return – so please remember to get this before going through customs. Photo of the ticket machine is below for your reference.



All trains departing from Geneva International Airport pass through Geneva central station – Cornavin. Therefore, you can take the next available train, and after a journey of approximately 7 minutes you will arrive at Cornavin.

If you would like to take public transport directly to the UN premises, we recommend you to take the No. 5 bus in the direction of “Thônex-Vallard” and disembark at the “Nations” stop. The journey takes approximately 10 minutes.

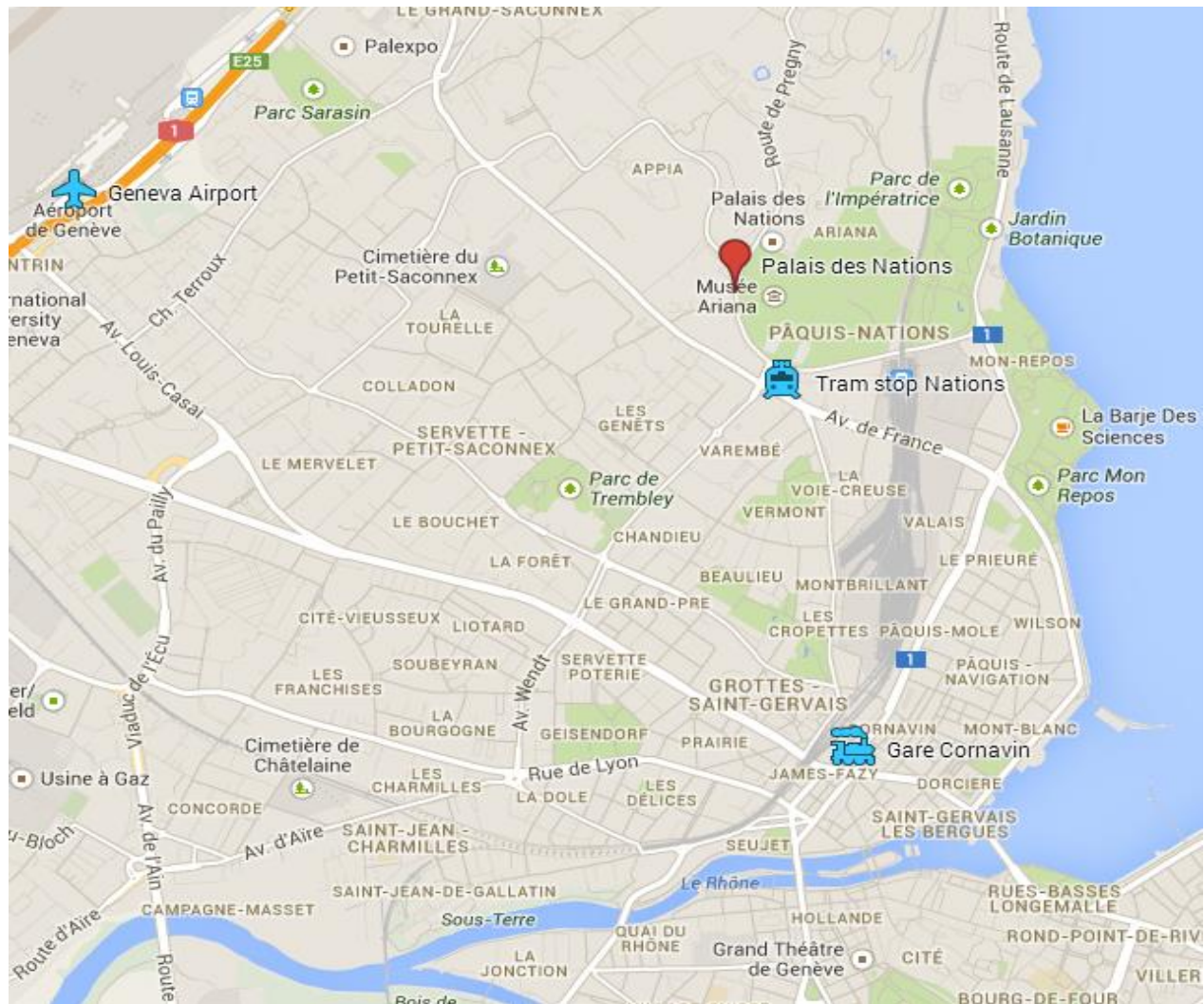
Taxis are also available at the arrivals level of the airport.

## Where does the meeting take place?

The meeting will take place in the premises of the United Nations of Geneva, also called Palais des Nations. The Palais des Nations is located near the center of Geneva. The exact address and location map are below:

**Palais des Nations, Avenue de la Paix 14, 1211 Genève 10**

**Tel: +41 (0) 22 917 1234**



## How to get to the Palais des Nations

The Palais des Nations is well connected to an efficient and reliable public transport system – buses, trams, and taxis are readily available. Kindly note that you must enter the Palais des Nation through the UN Pregny Gate.

- From the main bus/rail station – Gare Cornavin – you may take the tram number 15 toward “Nations” and get off at the terminus by the Place des Nations, where you can see the Broken Chair. You will need to walk 5-10 minutes up Avenue de la Paix to reach the Pregny Gate.
- Alternatively, you can take the No. 8 bus and get off at the stop “Appia”. The Pregny Gate is across the road from the bus stop.
- From the airport, take the bus number 5 toward Thônex-Vallard and get off at “Nations” stop. The journey is about 10 minutes. You will need to walk 5-10 minutes up Avenue de la Paix to reach the Pregny Gate.

For more information on public transport itinerary, please visit:

<http://www.tpg.ch/fr/web/guest>

## UN Security Measures

In order to attend the meetings, you will need to enter the Palais des Nations via the Pregny Gate. The Pregny Gate is located along Route du Pregny on the North side of the Palais des Nations.

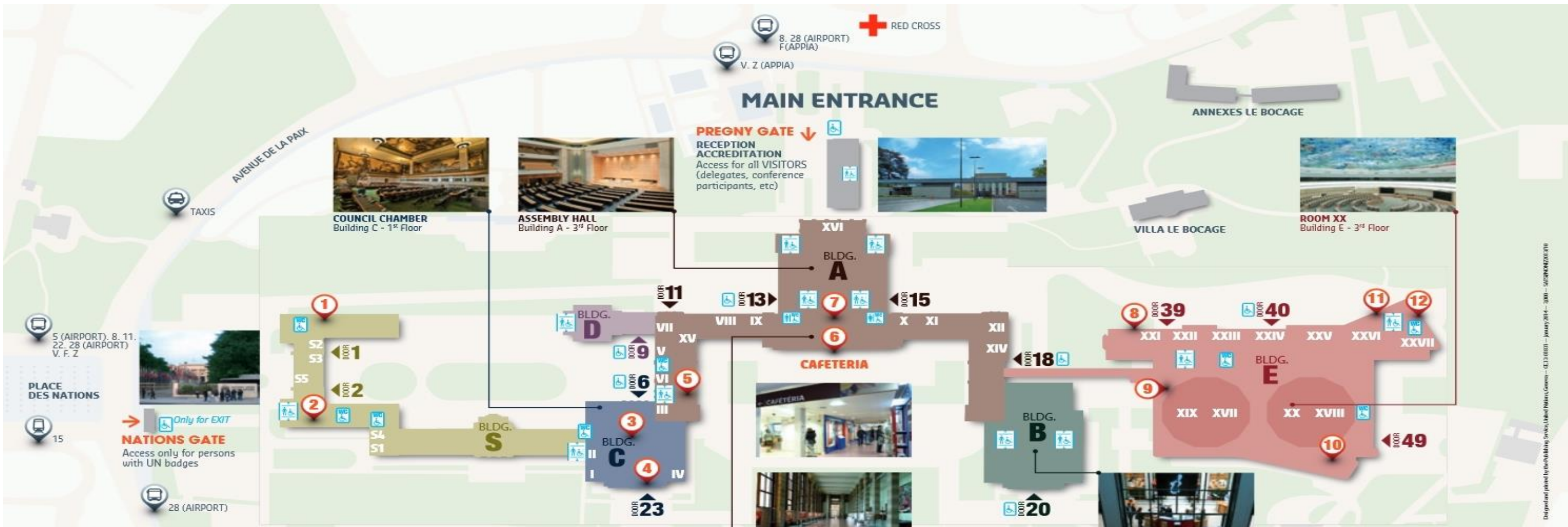
Please note that you are required to bring a passport or national identity card which must be presented to Security at the Pregny Gate. Due to the existing security measures in force, participants are strongly advised to arrive early, as some delays can be expected.

The Security Service is open daily from 8 a.m. to 5 p.m. (non-stop).

## Persons with disabilities

To facilitate access to the premises for persons with disabilities, priority access is automatically provided upon arrival at the Pregny Gate. After passing through the priority lane, Security Officers will issue a special badge for persons with disabilities that allows them to open the door that is accessible through the elevator on the side of the gate. Security will also provide a map of the Palais, which clearly indicates accessible doors, elevators and restrooms.

# Palais des Nations Map



## ACCESS FOR PERSONS WITH DISABILITIES

The 3<sup>rd</sup> floor and the ground floor allow you to cross the entire length of the Palais des Nations.

**CARPARKS**  
Priority parking for persons with disabilities is available at the following accessible doors: A13 | A18 | B20 | C6 | D9 | E40

**ACCESSIBLE DOORS**  
C6 | D9 | A18 | B20 | E40

**ACCESSIBLE ELEVATORS**  
S2 | A12 | A13 | A15 | A16 | C5 | C7 | A29 | E46

**ACCESSIBLE TOILETS**  
Door A13 | Ground floor near the Cafeteria  
Door A13 | 3<sup>rd</sup> floor  
Door C6 | 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> floor  
Door E40 | 1<sup>st</sup>, 3<sup>rd</sup>, 6<sup>th</sup> floor

## CONFERENCE ROOMS

BUILDING A	FLOOR	DOOR
ROOM III	1	C6
ROOM V	1	C6
ROOM VI	3	A13
ROOM VII	3	A13
ROOM VIII	3	A13
ROOM IX	3	A13
ROOM X	3	A15
ROOM XI	3	A15
ROOM XII	3	A15
ROOM XIV	1	A18
ROOM XV	2	A11
ROOM XVI	5	A13 15
<b>ASSEMBLY HALL</b>	3	A13 15

BUILDING B	FLOOR	DOOR
LIBRARY	1	B20
CYBERSPACE	1	B20
LEAGUE OF NATIONS MUSEUM	1	B20
ARCHIVES READING ROOM	3	B20

BUILDING C	FLOOR	DOOR
ROOM I	1	C6
ROOM II	1	C6
ROOM IV	3	C6
<b>COUNCIL CHAMBER</b>	1	C6

BUILDING E	FLOOR	DOOR
ROOM XVII	1	E40
ROOM XVIII	1	E40
ROOM XIX	3	E40
ROOM XX	3	E40
ROOM XXI	1	E40
ROOM XXII	1	E40
ROOM XXIII	1	E40
ROOM XXIV	1	E40
ROOM XXV	1	E40
ROOM XXVI	1	E40
ROOM XXVII	1	E40

BUILDING S	FLOOR	DOOR
ROOM S1	0	S2
ROOM S2	3	S2
ROOM S3	3	S2
ROOM S4	3	S2
ROOM S5	4	S2

## SERVICES

NUMBER	SERVICE	FLOOR	DOOR
1	SAFI SHOP 12:00 am - 6:30 pm	-1	S1
2	MEDICAL SERVICE 8:00 am - 5:00 pm COUNCIL CHAMBER LOBBY BANK 8:30 am - 4:30 pm TRAVEL AGENCY 9:00 am - 5:00 pm NEWSPAPER KIOSK 8:00 am - 5:30 pm	-1	S2
3	POST OFFICE 8:00 am - 5:00 pm SOUVENIRS 9:00 am - 5:30 pm UN STAMPS 9:00 am - 4:00 pm CULTURAL KIOSK 9:00 am - 5:00 pm	0	C6 23
4	PRESS BAR 8:00 am - 6:30 pm	0	C6 23

NUMBER	SERVICE	FLOOR	DOOR
5	DELEGATES LOUNGE 8:30 am - 5:00 pm	3	A13
6	CAFETERIA 8:15 am - 4:45 pm	0	A13 15
7	DELEGATES RESTAURANT 12:00 am - 2:30 pm	8	A13 15
8	GUIDED TOURS www.unog.ch TRAVEL AGENCY 9:00 am - 5:30 pm	2	E39
9	NEWSPAPER KIOSK 7:30 am - 5:00 pm BOOKSHOP   SOUVENIRS 9:00 am - 5:30 pm	2	E40
10	SERPENT BAR 9:00 am - 5:15 pm	1	E40
11	BANK 8:30 am - 4:30 pm	2	E40
12	BAR / SNACK PALETTE 8:15 am - 5:00 pm	6	E40

Designed (panel) by the Building Services Unit/Map Services - CE/13/0101 - January 2014 - 2014 - 10/15/2014/2015

# IGF Annual General Meeting – Room XXV, 1<sup>st</sup> Floor E Building

The IGF Annual General Meeting will be taking place in Room XXV of the E building. Once you have passed through security, follow the pathway to the left towards the E building. The E Building is the large grey building – see photo below. Enter through the main door (door 40) – note: you will now be on the 2nd floor – and take the stairs/elevator down to the first floor. Room XXV will be indicated with IGF posters.

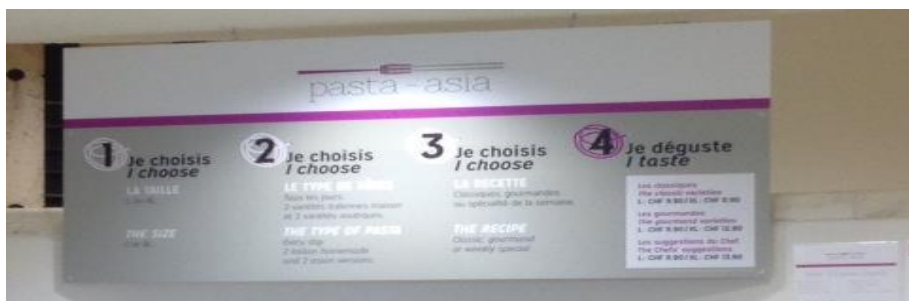


## Navigating the Palais

### Food and beverages

There are several choices for food and beverages in the UN. The two closest are:

- The **UN Pasta Corner**: The Bar Serpent offers you coffee, pastries, sandwiches and salads. In the corner of the Bar Serpent you will find the Pasta Bar serving a wide range of pasta dishes. Both are conveniently located next to the conference room on the first floor.



- The UN Cafétéria is open to participants as well as UN Staff. You will find a full range of meals and drinks. It is located on the ground floor, in the A building. The signs “Cafétéria” will guide you from the Meeting Room XXV.



- The **Bar Serpent** offers you coffees, pastries, sandwiches and salads. It is conveniently located next to the conference room.
- **UN Delegates Restaurant** – 8th floor A Building. A la carte menus are available. It is necessary to make an advance reservation. – telephone: +41 22 917 3588

### **Currency change and ATM**

An UBS bank is available to change money (Euros, Swiss Francs, and Dollars) from 8.30 am to 12.30 pm and 1.30 pm to 5.00 pm, on the 2nd floor of the E Building. From the meeting room take the stairs/elevators and follow the signs “bank”.

### **Wifi**

The Palais des Nations is a Wifi zone and is available in most areas of the premises, allowing you to access free internet. There will also be free internet access provided in the Meeting Room.

### **Cybercafé**

A free access cybercafé is available close to the Serpent Bar. It will give you the opportunity to use the available computers to access the Internet and use the most common software.

### **Shopping and souvenirs**

Several shops sell UN branded souvenirs, postcards, and books. You can find the main shop, in the main lobby – 2nd floor of the E building- near the main entrance.

## **Other facilities**

There are other facilities such as a post office, a newsagent, SAFI, available in the Palais des Nations. Please refer to the below map to locate them.

## **Medical Service**

The UNOG Medical Service is located in the basement of Building S, near door S2, and is open from 8am to 5pm.

## **Lost and Found**

The UNOG Lost and Found office collects all items that are handed in. For inquiries, please call at +41 (0)22 917 1948.

## **Taxis**

You may contact the following companies should you need to book a taxi:

- Taxi-company 1: + 41 (0) 22 33 141 33
- Taxi company 2: + 41 (0) 22 731 41 41

Please note that taxis are not permitted inside the UN premises. They will drop off/pick up at the Pregny gate only.